



**October 27, 2021**  
**MINUTES**

A meeting of the Downtown Development Authority was held Wednesday, October 27, 2021, via zoom.

The meeting was called to order at 6:00 p.m. by Laurie Dixon, Chair.

**Members Present:** Steven Rzeppa, Laurie Dixon, David Patz, Katie Mans

**Members Absent:** Jim Schropp, Rina Belanger, Mark Nestor

**Others Present:** John Laub, Wendy Pate

**Approval of Minutes:** N/A

**Correspondence:** None

**Old Business**  
**Project updates**

- City Hall Steps currently being replaced
- Paver Project – repairing the concrete surrounding pavers using internal employees to reduce cost

**New Business**

- a. Welcome new members Rina Belanger, Camille Meyer, Mark Nestor and Brian Rzeppa
- b. Appointment – moved by Dixon, supported by Patz to appoint Steven Rzeppa as Vice Chair and leave Secretary position vacant.  

Motion carried
- c. Letters of resignation – moved by Dixon, supported by B. Rzeppa to receive letters of resignation from Schulman and Deziel and place them on file.  
Motion carried

- d. Beckett & Raeder DDA Master Plan – DDA Master Plan, Bylaws revision and updated District Map was presented to board.  
Moved by Meyer, supported by Mans to approve the DDA Master Plan, revision to the DDA Bylaws and updated District Map recommend to Council for approval  
Motion carried
- e. Elm Street Public Parking – moved by Dixon, supported by Patz to approve the cost of concrete replacement for Elm Street parking lot.  
Motion carried
- f. Downtown Holiday Wreaths LED upgrades – moved by Dixon, supported by B. Rzeppa to recommend that Council approve upgrades to LED lighting of holiday wreaths.  
Motion carried
- g. Downtown Holiday Light Purchases  
Moved by Rzeppa, supported by Mans to approve and recommend to Council approval of holiday light purchase not to exceed \$8000.00  
Motion carried

**Public Comment**

Wendy Pate shared information regarding Trailtown and matters related to DDA support.

**Meeting Adjourned:** 7:04p.m.

**Next Meetings:** Tuesday, November 30, 2021, 6:00 p.m.