



# CITY OF TRENTON

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HUMAN RESOURCES DEPARTMENT  
2800 THIRD STREET  
TRENTON, MICHIGAN 48183

MAYOR  
STEVEN RZEPPA

MAYOR PRO-TEM  
RICHARD BENEDETTI

CITY COUNCIL  
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SCOTT CABAUATAN  
WILLIAM D. LEFEVRE  
WENDY PATE  
NELSON J. PERUGI

## Vacancy Announcement

**Position:** Laborer  
**Post Date:** June 30, 2021  
**Closing Date:** Position open until filled  
**Location:** 1431 West Rd., Trenton, MI 48183  
**Department:** Public Service  
**Job Status:** Full-Time Non-Exempt  
**Shift:** Currently: Monday – Friday  
**Hours:** Currently: 7:00 AM – 3:00 PM  
**Rate of Pay:** \$17.991 – 21.961 per hour DOQE (80 Hours per bi-week)  
**Type:** Union – Collectively Bargained  
**Details:** Please submit full-time application  
**Other:** DPS is transitioning to a four - ten hour day work week beginning in approximately July 2021. This position will be assigned to either a Mon-Thurs or Tues-Fri schedule with hours 7:00 AM to 5:00 PM for approximately eight months out of the year.

### Job Summary & Minimum Qualifications

Please see attached job description for a detailed job summary and minimum qualifications.

### Required Application Documents

Full-Time Application

### Additional Information

Please submit all required documents to:

Human Resources Department  
Attn: John Laub, Director  
2800 Third St.  
Trenton, MI 48183

Or by e-mail to:

[employment@trenton-mi.com](mailto:employment@trenton-mi.com)

**CITY OF TRENTON**  
**Laborer**  
**Department of Public Service**

### Position Overview

This is a semi-skilled work of routine nature in the operation of refuse collection equipment.

### Essential Job Functions

- 1) Collects refuse throughout the City as assigned by supervision.
- 2) Completes all necessary reports as required by supervision.
- 3) Operates and maintains motor vehicles needed to perform job functions.

### Supplemental Job Functions

- 1) Trains and instructs new employees on collection routes and the operation of refuse equipment.
- 2) Performs other duties as required.

### Knowledge, Skills & Abilities

- 1) Ability to read and write in order to perform job functions at a level normally acquired through completion of high school or equivalent.
- 2) Ability to understand and follow oral and written instructions.
- 3) Knowledge of the principles of operation and basic servicing of refuse collection trucks and related automotive equipment.
- 4) Knowledge of traffic laws, ordinances and regulations involved in the operation of equipment.
- 5) Ability to plan and maintain a collection route in a prescribed area or section of the City.
- 6) Knowledge of occupational hazards and safety precautions, including proper lifting techniques.
- 7) Ability to keep time schedule on collection route and perform all duties in an efficient manner, with minimum occurrences of back-tracking and dead-ending.
- 8) Ability to establish and maintain effective working relationships with other employees and the public.
- 9) Ability to train and instruct new employees.
- 10) Ability to perform job functions with little or no supervision.
- 11) Possess a valid Michigan Commercial Driver's License Group B with all applicable endorsements, and all necessary operator permits as required by law.

### Working Conditions

- Working environment requires constant movement from inside trucks/equipment to outdoors with exposure to natural elements.
- Frequent exposure to standing/walking for long periods of time.
- Continuous exposure to lifting heavy objects up to 50 pounds.
- Occasional exposure to lifting heavy objects in excess of 50 pounds.
- Continuous exposure to background noise from operation of trucks/equipment.
- Frequent exposure to excessive noise from machinery.
- Frequent exposure to unpleasant odors.

### Reporting Relationship

Reports to Supervisors and Director of Public Service. Also serves as a subordinate to Senior and Junior Maintenance employees and Heavy Equipment Operators at the Department of Public Service.

## Disclaimers

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties of an employee so classified.

Employees must be physically able to perform the essential duties and functions of the position, with or without reasonable accommodation.

The City of Trenton provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.