

**CITY OF TRENTON
REGULAR MEETING
JANUARY 19, 2021**

After the Pledge of Allegiance to the Flag, the Regular Meeting of the City Council of Trenton, Michigan, was called to order by Mayor Rzeppa, at 7:02 p.m. on the above date in the Council chambers.

Present on roll call by City Clerk Debra Devitt: Richard Benedetti, Scott Cabauatan, Wendy Pate, Nelson Perugi and Mayor Steven Rzeppa.

Absent: Councilwoman Baun-Crooks, Councilman LeFevre.

Moved by Councilman Benedetti, seconded by Councilman Cabauatan, to excuse the absence of Councilwoman Baun-Crooks and Councilman LeFevre.

There being a quorum present, the Council was declared in session.

Other Officers Present: Scott Church, City Administrator; and Karen Sall, City Controller.

Other Officers Present via Zoom: Alan Ackerman, City Attorney; John Laub, Human Resources Director; John Dahlquist, City Assessor; Joanie Barnett, Deputy City Assessor; Eric Hoshaw, Deputy City Clerk; Mike McCullough, City Treasurer; Jill Cooper, Deputy City Treasurer; Paul Haley, Emergency Management Coordinator; Bill Hogan, City Engineer; Kevin Sargent, DPS Superintendent; Theresa Monthei, I.T. Administrator; Joann Gonyea, Parks and Recreation Director; Tim Beaker, Recreation Business Operations Manager; Dean Creech, Fire Chief; Todd Scheffler, Police Chief; and Mike Oakley, Deputy Police Chief.

MINUTES

Moved by Councilwoman Pate, seconded by Councilman Benedetti, to approve the minutes of the Regular Meeting of January 4, 2021.

Carried unanimously.

COMMUNICATIONS AGENDA

DEPARTMENT HEADS AND OFFICIALS

- J-1. City Administrator: Wayne County CDBG Urban County Cooperative Agreement
- J-2. City Controller: Budget Amendment as of 12-31-2020 for Fiscal Year Ending 6-30-2021 - Monthly Budget Review
- J-3. City Engineer: Wayne County 2021 Annual Permit Package
- J-4. City Engineer: Request to Purchase Trash Carts
- J-5. Parks and Recreation Director: Request to Prepare and Advertise RFP for Lease Space at Kennedy Recreation Center
- J-6. Police Chief/Trenton Police Department: Police Liaison Agreement By and Between the Trenton Public School District and the City of Trenton

LATE COMMUNICATIONS

- K-1. Human Resources Director: Addendum to MERS Defined Benefit and Defined Contribution Plans
K-2. 33rd District Court: Fines, Costs, Fees, December 2020

COMMUNICATIONS

J-1

City Administrator

Wayne County CDBG Urban County Cooperative Agreement

Moved by Councilman Perugi, seconded by Councilman Cabauatan, to approve the City of Trenton's continued participation in the Wayne County CDBG Urban County Program for Program Years 2021, 2022, 2023 and authorize Mayor Rzeppa to sign the Urban County Cooperative Agreement for the Federal Community Block Grant Program on behalf of the City.

Carried unanimously.

J-2

City Controller

Budget Amendment as of 12-31-2020 for Fiscal Year Ending 6-30-2021 - Monthly Budget Review

Moved by Councilwoman Pate, seconded by Councilman Cabauatan, to approve Budget Amendments as of December 31, 2020, for the fiscal year ending June 30, 2021.

Carried unanimously.

J-3

City Engineer

Wayne County 2021 Annual Permit Package

**CITY OF TRENTON
RESOLUTION 2021-1
COMMUNITY RESOLUTION
AUTHORIZING EXECUTION OF
2021 WAYNE COUNTY PERMITS**

WHEREAS, the City of Trenton (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 et seq., the County permits and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such permit (hereinafter the “Permit”), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor’s behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community’s authorized representative.

BE IT FURTHER RESOLVED, that the following individual(s) is/are authorized in their official capacity as the Community’s authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community: William R. Hogan, City Engineer.

ADOPTED, APPROVED AND PASSED by the City Council of the City of Trenton, on this 19th day of January, 2021.

Moved by Councilman Cabauatan, seconded by Councilwoman Pate, to approve the Wayne County 2021 Annual Permits; Authorizing Execution of Annual Maintenance Permit, Pavement Restoration Permit, and Special Events Permit, and authorize the City Engineer to sign the permits on behalf of the City.

Carried unanimously.

J-4
City Engineer
Request to Purchase Trash Carts

Moved by Councilman Perugi, seconded by Councilman Benedetti, to authorize to purchase 427 trash collection carts from the Schaefer Systems International Inc. per Quote #016304-1 in the total amount of \$25,228.25, with funds available from the designated Special Revenue Account #285-528-985.044 from the previous purchases of containers, and to waive the formal bid procedure in the best interest of the City.

Carried unanimously.

J-5
Parks and Recreation Director
Request to Prepare and Advertise RFP for Lease Space at Kennedy Recreation Center

Moved by Councilwoman Pate, seconded by Councilman Perugi, to concur with the request of the Parks and Recreation Director to prepare specifications and advertise a Request for Proposals for the lease space located on the second level of the Kennedy Recreation Center, and extend the RFP deadline from February 3 to February 24.

Carried unanimously.

J-6
Police Chief/Trenton Police Department
Police Liaison Agreement By and Between the Trenton Public School District and the City of Trenton

Moved by Councilwoman Pate, seconded by Councilman Benedetti, to authorize the agreement between the City of Trenton and the Trenton Public Schools for one School Resource Officer to be assigned to the Trenton Public Schools from the date of approval until June 30, 2023, with joint funding between Trenton Public Schools and the Trenton Police Department.

Carried unanimously.

LATE COMMUNICATIONS

K-1

Human Resources Director

Addendum to MERS Defined Benefit and Defined Contribution Plans

Moved by Councilman Cabauatan, seconded by Councilman Benedetti, to approve the MERS Defined Benefit Plan Adoption Agreement Addendum and Defined Contribution Plan Adoption Agreement Addendum and authorize the Human Resources Director and City Administrator to sign the agreements on behalf of the city.

Carried unanimously.

K-2

33rd District Court

Fines, Costs, Fees, December 2020

Moved by Councilman Perugi, seconded by Councilman Cabauatan, to receive and place on file the Fines, Costs, Fees, December 2020, submitted by the 33rd District Court, showing the City of Trenton owing \$15,814.05.

Carried unanimously.

DISBURSEMENTS AND STATEMENTS

Moved by Councilman Benedetti, seconded by Councilman Cabauatan, to approve the Authorized Disbursements, January 19, 2021, in the amount of \$821,484.04, and the Authorized ACH Transactions, December 2020, in the amount of \$1,266,773.94.

Carried unanimously.

REPORTS

Moved by Councilman Benedetti, seconded by Councilman Cabauatan, to approve the Financial Summary, December 31, 2020; Schedule of Investments and Cash on Hand, December 31, 2020; Library Advisory Board Minutes, October 14, 2020; Fire Department Monthly Reports, October, November, December 2020; and the Police Department Monthly Report, December 2020.

Carried unanimously.

OTHER COUNCIL BUSINESS

N-1
Mayor Pro-Tem
Closed Session

Moved by Councilman Benedetti, seconded by Councilwoman Pate, to hold a Closed Session on January 19, 2021 following the Regular Council Meeting for the purpose of discussing litigation, contract negotiations and property acquisition.

Roll call: Benedetti, yes; Cabauatan, yes; Pate, yes; Perugi, yes; and Rzeppa, yes.

Motion carried.

COMMENTS FROM THE COUNCIL AND OFFICIALS

Mayor Rzeppa	Covid-19 update: 1,068 cases, 28 fatalities. Encouraged residents to sign up for vaccine. State of the City to be held virtually Feb. 1 at 12 p.m., sponsored by the Trenton Rotary Club.
Councilwoman Pate	K-9 Stack article in News Herald. Covid Memorial Day, prayers to families. SWCRC booklet updated. CAG meeting. Food truck inquiry; question on Herb Garden Café property. City Administrator Church responded.
Councilman Cabauatan	Reminder to everyone to be kind to one another. National Law Enforcement Day was Jan. 9.
City Clerk Devitt	Next Regular Council Meeting Monday, Feb. 1 at 7:00 p.m.

MOTION TO ADJOURN by Councilman Cabauatan, seconded by Councilwoman Pate, at 8:00 p.m.

Carried unanimously.

APPROVED BY:

STEVEN J. RZEPPA, MAYOR

DEBRA R. DEVITT, CITY CLERK

MINUTES PREPARED BY: Eric J. Hoshaw, Deputy City Clerk

APPROVED ON: _____

INFORMATION ITEMS:

1. City Controller: Michigan PA 202 Support Services Report
2. Human Resources Director: 2021 COVID Preparedness and Response Plan
3. Barbara Rzucidlo: Complaint on Building Inspector