



**CITY OF TRENTON**  
**FIRE AND POLICE PENSION BOARD OF TRUSTEES**  
 2800 Third Street • Trenton, Michigan 48183



Minutes of the Regular Meeting March 16, 2016

Time: 10:30 A.M.

Members Present: M. McCullough,  
 J. Hornauer  
 N. Blackledge, B. Jocks

Members Absent: T. Fox

Others: Karen Sall- Deputy Treasurer/Plan Secretary, Mike Holycross – Graystone Consulting, Aaron Castle – Attorney, Essen Davis, John Bussa, Scott Church

Meeting was called to order at 10:45 a.m.

**Re: Minutes of the Meeting held February 17, 2016**

- Hornauer noted that he spoke with GRS regarding address on file for the Pension Board. It is listed as 2800 Third St., Trenton, MI 48183

**2016-3-1** Resolution by Hornauer, supported by Jocks

**Resolved**, that the minutes of the 02/17/16 meeting be approved as written.

Yeas: all Members present

**Re: Communications**

**2016-3-2** Resolution by Blackledge, supported by Hornauer

**Resolved** that the Board communications be received and placed on file.

Yeas: all Members present

**Re: Actuary RFI Sample**

The Board discussed how best to review the Plan’s current actuarial services utilizing a Request for Information form and considered sending an RFI to not only the current actuary but to other firms as well.

Mr. Castle explained the difference between an RFI and RFP reviewing his sample RFI.

Mr. Church, City Human Resources Director, expressed his opinion that a change in actuary is complicated by the effect on retiree healthcare overall and the City’s responsibility.

The Board was in agreement that they are not unhappy with the current actuary, Gabriel, Roeder, Smith. It was felt, however, that the board must comply with its policy to review professional service providers on a regular basis.

*2*  
*4-20-16*

**2016-3-3** Resolution by Blackledge, supported by McCullough

**Whereas**, the board of Trustees of the City of Trenton Fire and Police Retirement System is vested with the general administration, management and operation of the Retirement System and for making effective the provisions thereof; and

**Whereas**, in carrying out the administration, management and operation of the Retirement System, the Board retains certain professional advisors and service providers; and

**Whereas**, the Board deems it prudent to periodically review the performance and services provided by each of its advisors and service providers; and

**Whereas**, the Board recognizes that by reviewing, analyzing and comparing both existing and prospective advisors and service providers by methods including, but not limited to comparing formal proposals, assessing the effectiveness of returns, determining levels of service, prior performance, market conditions, costs and the like, the Board may best carry out its due diligence and review function; therefore be it

**Resolved**, the Board will send out a Request For Information (RFI) to its actuary, Gabriel, Roeder, Smith with regard to provided services, fees and products offered by the firm to insure continued high level of service to the Retirement System.

Yeas: all Members present

**Re: Plan Secretary**

No report

**Re: Performance Report**

Mike Holycross from Graystone Consulting gave an update of investment performance. He concluded with the recommendation that the board convert 1.5 million plan assets to cash in order to meet pension obligations for the next 7.3 months. Members of the board felt that taking out cash to cover 7 months at this time was not necessary since the board would be meeting again next month. Mr. Holycross suggested an alternative where 1 million would be converted to cash and \$500,000 would be invested in Domestic Equities.

**2016-3-4**, Resolution by Hornauer, supported by Jocks

**Whereas**, the Board of Trustees is vested with the authority for the general administration, management and operation of the Pension System; and

**Whereas**, Board Investment Consultant Graystone Consulting has recommended that the Board liquidate 2.5 million in Fixed Income assets from Templeton Global Total Return, transferring 1 million into Loomis Sayles Bond Fixed Income assets and \$500,000 into Vanguard Total Market Domestic Equities with the remaining 1 million being converted to cash to meet pension obligations; and

**Whereas**, the Board has reviewed and discussed these actions, be it

**Resolved**, that the Board approve the above transaction to be initiated by Graystone on the Board's behalf as soon as is administratively possible.

Yeas: all Members present

**Re: Legal**

a. **Normal Retirement Age memo** –Mr. Castle reviewed memo for the Board.

**2016-3-5** Resolution by Blackledge, supported by Hornauer

**Resolved** that the Board received the Normal Retirement Age memo and placed it on file.

Yeas: all Members present

**Re: Invoices**

The Board received the following invoices:

a. Invoice Loomis Sayles Q4 fees.....	\$10908.54
b. Invoice Loomis Sayles Q4 fees.....	\$7029.94
<b>TOTAL.....</b>	<b>\$17938.48</b>

**2016-3-6** Resolution by Hornauer supported by Blackledge

**Whereas**, the Board has received and reviewed invoices submitted by Loomis Sayles covering Q4 fees; therefore be it

**Resolved**, that the Board approve payment to Loomis Sayles for 2 invoices in the amounts of \$10908.54 and \$7029.94 for a total of \$17938.48; and be it further

**Resolved**, that Plan Secretary Sall is directed to act upon the Board’s behalf when submitting these invoices to PNC Bank for payment.

Yeas: all Members present

**Re: New Business**

Mr. Castle informed the Board of legislation, HB5438, that was introduced last week by Representative Somerville. The proposal is that public employee defined benefit retirement plans be limited in calculating final average compensation, using only base salary and exclude other roll ins.

**Re: Old Business**

An e-mailed communication from Mike Dwyer was distributed and will be placed on next month’s agenda under received communications.

**Public Comment**

none

**Scheduling**

MAPERS 2016 Events

- |                                |           |                              |
|--------------------------------|-----------|------------------------------|
| -2016 NCPERS Conference        | May 14-19 | San Diego, CA                |
| -Spring Conference             | MAY 22-24 | Soaring Eagle, Mt. Pleasant  |
| *Aaron Castle will be speaking |           |                              |
| -Fall Conference               | SEP 18-20 | Grand Hotel, Mackinac Island |

Next Board meeting

April 20 at 10:30 a.m. Trenton City Hall

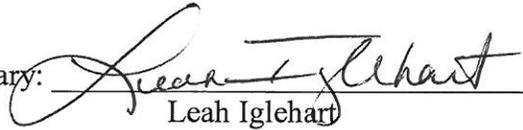
**Adjournment**

**2016-3-7** Resolution by Blackledge, supported by Jocks

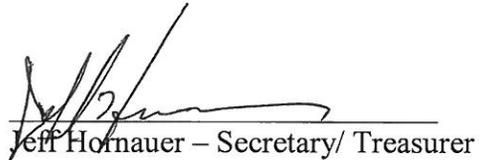
**Resolved**, that the meeting is adjourned at 11:55 a.m.

Yeas: all Members present

Minutes prepared by Pension Board Recording Secretary:

  
Leah Iglehart

  
Mike McCullough-President

  
Jeff Hornauer – Secretary/ Treasurer