

**CITY OF TRENTON, MICHIGAN  
REGULAR MEETING  
April 8, 2013**

After the Pledge of Allegiance to the Flag the Regular Meeting of the City Council of Trenton, Michigan was called to order by Mayor Stack, at 8:00 p.m. on the above date in the City Hall Council Chambers.

Present on roll call by City Clerk Gearhart: Councilpersons: Baun-Crooks, Howey, LeFevre, McLeod, Taylor, and Teifer.

There being a quorum present, the Council was declared in session.

Other Officers Present: John Dahlquist, City Assessor; Michael McCullough, City Treasurer; Karen Sall, Deputy Treasurer; Wallace Long, City Attorney; James Wagner, City Administrator; Scott Church, Assistant City Administrator; Christine Arnoczki, City Controller; William Hogan, City Engineer; Bruce Vick, Fire Chief; Joann Perna, Parks and Recreation Director; Timothy Beaker, Recreation Business Operations Manager; James Nardone, Police Chief; and Theresa Monthei, Network Administrator.

**MINUTES**

Moved by Councilperson McLeod, seconded by Councilperson Howey, to approve the minutes of the Regular Meeting of March 18, 2013, as corrected. (*Date of Minutes that were approved from the 18<sup>th</sup> to the 4<sup>th</sup>*)

Carried unanimously.

**PRESENTATIONS AND PROCLAMATIONS**

Moved by Councilperson Taylor, seconded by Councilperson McLeod, to make the presentation part of the regular minutes.

Carried unanimously.

**Introduction of New Firefighters**

Bruce Vick, Fire Chief and Mayor Stack, introduced the following newly employed Firefighters: Jeff Glowacki, Ryan Long, Gary Rucinski, and Kevin Griswold.

**COMMUNICATIONS AGENDA**

**GENERAL**

B-1. SEMCOG: 2013 Designated Management Agency Service Charge

**GROUPS AND ORGANIZATIONS**

- C-1. AMERICAN LEGION/VFW: Annual Poppy Day Sale
- C-2. FRIENDS OF THE DETROIT RIVER: Annual Detroit River Cleanup Project

**DEPARTMENT HEADS & OFFICIALS**

- D-1. CITY LIBRARIAN: Radio Frequency Identification Library System
- D-2. CITY CONTROLLER: Actuarial Contract for OPEB Liability
- D-3. CITY CONTROLLER: Fiscal Year 2013-2014 Budget, Set Date for Public Hearing
- D-4. PARKS AND RECREATION: Trenton Summer Festival Shuttle Bus Request
- D-5. PARKS AND RECREATION: Request to Purchase Trenton Summer Festival Signs
- D-6. PARKS AND RECREATION: Request to Purchase Marina Golf Cart
- D-7. CITY ENGINEER: 2013-14 City Representative to DCC Appointment
- D-8. CITY ENGINEER: Transfer Station "No Fee Week" Request
- D-9. CITY ENGINEER: Renewal of Building Dept. Services Agreement with City of Gibraltar
- D-10. CITY TREASURER: Credit Card Acceptance at Treasurers' Counter Agreement
- D-11. CITY ADMINISTRATOR: Master Acknowledgement and Consent Agreement for 911/800 Mega Hertz System

**LATE COMMUNICATIONS**

- L-1. JANE DUNN: Letter of Resignation from the Compensation Board
- L-2. MAYOR: Compensation Board Appointment

**COMMUNICATIONS**

(B-1)

SEMCOG

2013 Designated Management Agency Service Charge

Moved by Councilperson Teifer, seconded by Councilperson Baun-Crooks, to approve the payment of \$1,375.00, to SEMCOG, for the 2013 Designated Management Agency Service Charge.

Carried unanimously.

(C-1)

AMERICAN LEGION/VFW

Annual Poppy Day Sale

Moved by Councilperson Baun-Crooks, seconded by Councilperson Howey, to concur with the recommendation of the Civic Commission and grant permission to the American Legion and the Trenton VFW to distribute poppies in the City of Trenton on May 9, 10, and 11, 2013, under the direction of the Police Department.

Carried unanimously.

(C-2)

FRIENDS OF THE DETROIT RIVER  
Annual Detroit River Cleanup Project

Moved by Councilperson Baun-Crooks, seconded by Councilperson McLeod, to grant permission to the Friends of the Detroit River to use Rotary Park on Saturday, April 20, 2013, for their Detroit River cleanup project including the gazebo, the boat launch, and to allow the use of three of the city's disposal dumpsters for the collected refuse.

Carried unanimously.

Robert Burns, Detroit Riverkeeper, representing the Friends of the Detroit River, gave an overview of the project.

(D-1)

CITY LIBRARIAN  
Radio Frequency Identification Library System

**CITY OF TRENTON  
RESOLUTION 2013-10**

**WHEREAS**, The Veterans Memorial Library (Library) wishes to acquire a Radio Frequency Identification Library System (RFID) for the purpose of expediting the processing of books borrowed and returned to the Library, and

**WHEREAS**, THE Library has obtained quotes from two vendors for purchase and installation of the System, and

**WHEREAS**, the City wishes to charge back a portion of the costs of the System to the participating communities in the Library.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Trenton, that the Trenton Veterans Memorial Library is hereby authorized to purchase an RFID security system to replace the original system that was installed when the library opened and to accept the quote from 3M as the best bid for \$62,383 less the cost of the self-check machine for \$9,239 for a total of \$53,344.

**BE IT FURTHER RESOLVED**, that Trenton's portion to come from the Library's Gifts and Bequests Fund 285.742.685.026, and

**BE IT FURTHER RESOLVED**, that the self-check machine will be purchased by the Friends of the Trenton Veterans Memorial Library, and

**BE IT FURTHER RESOLVED**, that the balance is to be amortized over the next two years and allocated among the other four communities the Library serves (Grosse Ile, Brownstown, Woodhaven and Gibraltar) based on their percent of billing formula, and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are authorized to execute the Agreement on behalf of the City of Trenton.

**ADOPTED, APPROVED AND PASSED** by the City Council of the City of Trenton, this 8th day of April 2013.

Moved by Councilperson Taylor, seconded by Councilperson Baun-Crooks, to concur with the recommendation of the City Librarian and adopt the resolution authorizing the purchase of an RFID security system, for the Trenton Public Library.

Carried unanimously.

(D-2)  
CITY CONTROLLER  
Actuarial Contract for OPEB Liability

Moved by Councilperson Taylor, seconded by Councilperson LeFevre, to concur with the recommendation of the City Controller and waive the usual bidding procedure in the best interest of the City, and enter into a professional service agreement with Gabriel Roeder Smith & Company, for an actuarial valuation, at the cost of \$15,000.00, with funds from the Self Insurance Fund (759-299-818.000).

Carried unanimously.

(D-3)  
CITY CONTROLLER  
Fiscal Year 2013-2014 Budget, Set Date for Public Hearing

Moved by Councilperson Taylor, seconded by Councilperson Baun-Crooks, to receive and place on file the Mayors Proposed 2013-2014 FY Budget and schedule a Public Hearing for the purpose to taking public comment on Monday, May 20, 2013, at 7:45 p.m.

Carried unanimously.

(D-4)  
PARKS AND RECREATION  
Trenton Summer Festival Shuttle Bus Request

Moved by Councilperson Taylor, seconded by Councilperson Baun-Crooks, to concur with the recommendation of the Parks and Recreation Director and approve Royal Transportation, as the provider for shuttle transportation for the Summer Festival, in the amount of \$3,600.00, with funds from the Summer Festival Account (285-692-985.035), and to reject the other quotes.

Carried unanimously.

(D-5)  
PARKS AND RECREATION  
Request to Purchase Trenton Summer Festival Signs

Moved by Councilperson McLeod, seconded by Councilperson Howey, to concur with the recommendation of the Parks and Recreation Director and approve MI Custom Signs, who provided the lowest quote to provide event signs for the Trenton Summer Festival in the amount of \$2,055.00, with funds from the Summer Festival Account (285-692-985.035).

Roll Call: Howey, Yes; LeFevre, Yes; McLeod, No; Stack, Yes; Taylor, No; Teifer, Yes; and Baun-Crooks, Yes.

Motion carried.

(D-6)  
PARKS AND RECREATION  
Request to Purchase Marina Golf Cart

Moved by Councilperson Baun-Crooks, seconded by Councilperson Teifer, to concur with the recommendation of the Parks and Recreation Director and approve the purchase of a golf cart from Pifer Inc., who submitted the lowest quote, in the amount of \$2,995.00, with funding from the Operating Supplies Account.

Carried unanimously.

(D-7)  
CITY ENGINEER  
2013-14 City Representative to DCC Appointment

**CITY OF TRENTON  
RESOLUTION 2013-11**

**A Resolution Approving Membership and Participation in The Downriver Department of Public Works/Services Collaborative**

**WHEREAS**, this municipality is a member of the Downriver Community Conference a consortium of twenty Downriver communities in Wayne County whose total population is approximately 500,000, joined in an effort to improve local government and enhance the quality of life for area residents through municipal cooperation; and

**WHEREAS**, this municipality desires to cooperate with other members of the Downriver Community Conference in issues relating to Department of Public Works/Services collaborative purchasing, information sharing and mutual aid; and

**WHEREAS**, the State of Michigan has initiated legislation to encourage such collaboration among Municipal governments; and

**WHEREAS**, the various Directors of Public Works and Public Services Departments of the Downriver Community Conference's member municipalities have been meeting, and desire to formalize this Collaborative through By-Laws which have been adopted by the Directors, pending approval of membership and participation by each municipality; and

**WHEREAS**, those By-Laws state, "Should a DCC member community wish to have a representative on the Collaborative, a formal resolution from that member community's governing board should be provided, specifically requesting representation, along with the name and title of the community's appointed representative, and an alternate if desired. Communities may appoint any individual that is directly employed by that DCC member community whose job responsibility is the management, administration or oversight of the community's public works/services department", and

**WHEREAS**, the Director of this Municipality's Department of Public Works/Services recommends approval of this resolution and requests formal appointment to the Collaborative in accordance with the Collaborative By-Laws;

**NOW THEREFORE BE IT RESOLVED**, that this Resolution Approving Membership and Participation in the Downriver Department of Public Works/Services Collaborative is hereby approve as presented, and

**BE IT FURTHER RESOLVED**, that the Superintendent of the City of Trenton, Public Services is designated as the appointed representative and the City Engineer as the alternate to the Collaborative; and

**BE IT FURTHER RESOLVED**, the City Clerk is directed to transmit a certified copy of this Resolution, along with the names of the municipality's appointed representative to the Collaborative, and an alternate representative is desired, to the Director of Planning of the Downriver Community Conference. These individuals will have voting rights as Collaborative members.

**ADOPTED, APPROVED AND PASSED** by the City Council of the City of Trenton, this 8th day of April 2013.

Moved by Councilperson Taylor, seconded by Councilperson McLeod, to concur with the recommendation of the City Engineer and adopt the resolution to designate the City Representatives to the Downriver Department of Public Works/Services Collaborative.

Carried unanimously.

(D-8)  
CITY ENGINEER  
Transfer Station "No Fee Week" Request

Moved by Councilperson Taylor, seconded by Councilperson Baun-Crooks, to concur with the recommendation of the City Engineer and suspend fees for all residential trash disposals at the transfer station from Tuesday, April 23, 2013, through Saturday April 27, 2013.

Carried unanimously.

(D-9)  
CITY ENGINEER  
Renewal of Building Dept. Services Agreement with City of Gibraltar

Moved by Councilperson Howey, seconded by Councilperson Baun-Crooks, to concur with the recommendation of the City Engineer and approve the extension of the Intergovernmental Agreement between the City of Trenton and the City of Gibraltar for the City of Trenton Building Department to enforce the uniform building codes and receive and issue building permits for the City of Gibraltar residents for an additional term of two years.

Carried unanimously.

(D-10)

CITY TREASURER

Credit Card Acceptance at Treasurers' Counter Agreement

**CITY OF TRENTON  
RESOLUTION NO. 2013 12**

**WHEREAS**, the City of Trenton wishes provide its residents with the convenience of an electronic payment mechanism through a secured link while availing itself with the economies of electronic collections, and

**WHEREAS**, Point and Pay, PNP E-Payment Services, offers the services of electronic payment modules for residents to make payments to the City electronically via credit card, debit card and electronic fund transfers on the Web, by phone and internet, and

**WHEREAS**, it is the intention of the Council to authorize the City Treasurer's Office to accept electronic payment for certain services, taxes, fees, costs or other payments associated with the operation of the City.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Trenton, Wayne County, State of Michigan that the Office of the Treasurer be authorized to offer residents the opportunity, for a convenience fee, to make payment of bills electronically.

**BE IT FURTHER RESOLVED**, the City Council hereby authorizes the acceptance of credit cards, debit cards or electronic transfers for payment of debts and obligations to the City.

**BE IT FURTHER RESOLVED**, that the Treasurer be authorized to execute the attached E-Payment Services Agreement, as amended, with Point and Pay, LCC for the provision of electronic transfer services, at no cost to the City.

**ADOPTED, APPROVED AND PASSED** by the City Council of the City of Trenton, this 8<sup>th</sup> day of April, 2013.

Moved by Councilperson Taylor, seconded by Councilperson Howey, to concur with the recommendation of the City Treasurer and enter into an agreement with Point and Pay, Inc. for E-Payment Services, for a period of one year, at no cost to the City.

Roll Call: LeFevre, No; McLeod, No; Stack, Yes; Taylor, Yes; Teifer, Yes; Baun-Crooks, No; and Howey, Yes.

Motion carried.

Patty Melton, representing Point and Pay, spoke to the Mayor and Council.

(D-11)

CITY ADMINISTRATOR

Master Acknowledgement and Consent Agreement for 911/800 Mega Hertz System

Moved by Councilperson Teifer, seconded by Councilperson Howey, to concur with the recommendation of the City Administrator and approve the Master Acknowledgement and Consent Agreements as submitted by the Downriver Community Conference in order for financing to be obtained from Flagstar Bank for the new 911/800 Mega Hertz system; to approve the amended Inter-Local Agreements Creating the Downriver Community Conference and Downriver Mutual Aid; and to authorize the Mayor and City Clerk to sign the agreements on behalf of the City of Trenton.

Carried unanimously.

(L-1)

JANE DUNN

Letter of Resignation from the Compensation Board

Moved by Councilperson Teifer, seconded by Councilperson Howey, to receive and place on file the letter of resignation submitted by Jane Dunn, from the Compensation Board, and to request Administration to send a letter to her for her services.

Carried unanimously

(L-2)

MAYOR

Compensation Board Appointment

Moved by Councilperson Teifer, seconded by Councilperson Howey, to approve the Mayor's appointment of Dr. Richard Nykiel to the Compensation Board, with a term expiring January 1, 2015.

Roll Call: McLeod, Yes; Stack, Abstain; Taylor, Yes; Teifer, Yes; Baun-Crooks, Yes; Howey, Yes; and LeFevre, Yes.

Motion carried.

**AUTHORIZED DISBURSEMENTS**

Moved by Councilperson Teifer, seconded by Councilperson McLeod, that the Authorized Disbursements, per the April 8, 2013, schedule, be approved,

MONROE BANK & TRUST: Cash Disbursements	\$1,161,599.04
General Fund	169,105.85
Major Street Fund	1,101.71
Local Street Fund	683.80
Kennedy Rec. Complex	51,928.64
Community Block Grant Fd	525.00
Library Operating Fund	7,339.67

**RECORD OF CITY COUNCIL PROCEEDINGS  
CITY OF TRENTON, MICHIGAN  
HELD ON THE 8TH DAY OF APRIL 2013**

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Tax Receiving Fund	5,228.80
Special Revenue Fund	17,481.08
Grant Funds	80,336.15
Waste & Wastewater Fund	488,080.78
Motor Vehicle Pool Fund	53,908.56
Restricted Self Insurance	285,879.00

Carried unanimously.

**REPORTS**

Moved by Councilperson Teifer, seconded by Councilperson Baun-Crooks, to receive and place on file the Commission and Board Reports, April 8, 2013; DPS Monthly Time Reports; February 2013, March 2013; Fire Department Auto-Aid Reports; February 2013, March 2013; and Fire Department Fiscal Year 2012/2013 Third Quarter Ambulance Revenue.

Carried unanimously.

**OTHER COUNCIL BUSINESS**

Moved by Councilperson Teifer, seconded by Councilperson McLeod, to cancel the Budget Session that was scheduled to follow the Council Meeting.

Carried unanimously.

**COMMENTS FROM THE COUNCIL AND OFFICIALS**

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|----------------------|---|
| Councilperson Taylor | * Request Administration to Obtain a Copy of Ordinance Passed by City of Royal Oak on Gender Preference Equality and Provide a Copy at a Future Study Session   |
| Councilperson Howey  | * Hope to Address Structural Deficit Issues at Budget Sessions; Discuss Televising Budget Sessions at Next Budget Session   |
| Councilperson Teifer | * Announced That He Will Not Seek Another Term of Office  |
| Mayor Stack          | * Will Miss Councilperson Teifer; July 22 <sup>nd</sup> Tentative Date for Joint School Board Meeting; Congratulated Rob Lindsay, on Completion of the Michigan State Police Academy; Urged Residents to Turn on Porch Lights in the Street Light Repair Area; Wayne County Repairing the Three Bridges at Elizabeth Park |

RECORD OF CITY COUNCIL PROCEEDINGS  
CITY OF TRENTON, MICHIGAN  
HELD ON THE 8TH DAY OF APRIL 2013

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- City Clerk Gearhart \* Nominating Petitions Available at Clerks Office, Must be Filed by May 14<sup>th</sup>, before 4:00 p.m.; Next Council Meeting is April 22<sup>nd</sup>
- City Engineer Hogan \* Yard Waste Collection Starts Monday, April 15<sup>th</sup>; Free Household Electronics Recycling Drop Off Event, Trenton Engine Plant, April 27<sup>th</sup>; Tire and E-Waste Collection, at the Kennedy Recreation Center, Along with Shred It, May 11<sup>th</sup>
- City Administrator Wagner \* Cable Room Equipment Upgrades are Completed, Meetings Will be Rebroadcast

**PUBLIC COMMENT**

- Scott Barr \* City Wide Garage Sale, April 20-21<sup>st</sup>; Shred It Day, May 11<sup>th</sup>; Memorial Day Parade, Saturday, May 25<sup>th</sup>; Summer Festival, June 28-30

**MOTION TO ADJOURN** by Councilperson McLeod, seconded by Councilperson Howey, at 9:20 p.m.

APPROVED BY:

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KYLE F. STACK, MAYOR

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PATRICIA M. GEARHART, CITY CLERK

MINUTES PREPARED BY: Patricia M. Gearhart, City Clerk  
APPROVED ON: \_\_\_\_\_

**INFORMATION ITEMS:**

1. CHRYSLER: Free Household Electronics Recycling Drop Off Event. (04/27/2013)
2. COMCAST: Channel Changes. (03/18/2013)
3. COMCAST: Realignment of HD Programming. (03/26/2013)
4. WAYNE COUNTY: Tire and E-Waste Collection. (05/11/2013)