

**CITY OF TRENTON  
REGULAR MEETING  
MARCH 17, 2014**

After the Pledge of Allegiance to the Flag, a moment of silence was observed in memory of Jack Brochue, former City of Trenton Crossing Guard, who passed away. The Regular Meeting of the City Council of Trenton, Michigan, was called to order by Mayor Stack, at 8:01 p.m. on the above date in the City Hall Council Chambers.

Present on roll call by City Clerk Gearhart: Baun-Crooks, Gillespie, Howey, LeFevre, McLeod, Rzeppa, and Stack.

There being a quorum present, the Council was declared in session.

Absent: None.

Other Officers Present: John Dahlquist, City Assessor; Michael McCullough, City Treasurer; James Wagner, City Administrator; Wallace Long, City Attorney; Christine Arnoczki, City Controller; Paul Haley, Emergency Management Coordinator; William Hogan, City Engineer; Scott Church, Human Resources Director; Joann Gonyea, Parks and Recreation Director; Tim Beaker, Recreation Business Operations Manager; James Nardone, Police and Fire Services Director; Steven Voss, Police Chief; and Francene Sanak, Librarian.

**MINUTES**

Moved by Councilperson McLeod, seconded by Councilperson Gillespie, to approve the minutes of the Regular Meeting of March 3, 2014.

Carried unanimously.

**BID OPENINGS**

Moved by Councilperson LeFevre, seconded by Councilperson McLeod, to open the bids received for the Dasher Board Repairs at the Kennedy Recreation Center.

Carried unanimously.

City Clerk Gearhart opened the sealed bids.

|                          |             |
|--------------------------|-------------|
| Rink Systems, Inc.       | \$12,900.00 |
| Athletica Sports Systems | \$10,597.00 |

Moved by Councilperson McLeod, seconded by Councilperson Gillespie, to refer the bids to the Parks and Recreation Department for review and recommendation.

Carried unanimously.

**APPOINTMENTS**

**Library Commission, Planning Commission, and Zoning Board of Appeals**

**MAIN MOTION**

Moved by Councilperson Baun-Crooks, seconded by Councilperson Rzeppa, to approve the Mayor's re-appointment of Deanna Roussey to the Library Commission, for a term expiring March 1, 2017; Aaron Castle to the Planning Commission, for a term expiring March 1, 2017; and Alex Stein to the Zoning Board of Appeals, for a term expiring March 1, 2017.

**MOTION TO DIVIDE THE QUESTION**

Moved by Councilperson McLeod, seconded by Councilperson Howey, to divide the question and consider the planning commission appointment separate.

Carried unanimously.

Moved by Councilperson McLeod, seconded by Councilperson Howey, to approve the Mayor's appointment of Aaron Castle to the Planning Commission, for a term expiring March 1, 2017.

Roll Call: Gillespie, Yes; Howey, No; LeFevre, Yes; McLeod, No; Rzeppa, Yes; Stack, Abstain; and Baun-Crooks, Yes.

Motion carried.

**MAIN MOTION AS DIVIDED**

Moved by Councilperson Baun-Crooks, seconded by Councilperson Rzeppa, to approve the Mayor's re-appointment of Deanna Roussey to the Library Commission, for a term expiring March 1, 2017; and Alex Stein to the Zoning Board of Appeals, for a term expiring March 1, 2017.

Roll Call: Howey, Yes; LeFevre, Yes; McLeod, Yes; Rzeppa, Yes; Stack, Abstain; Baun-Crooks, Yes; and Gillespie, Yes.

Motion carried.

**COMMUNICATIONS AGENDA**

**AUTHORITIES, CITY COMMISSIONS, BOARDS, COMMITTEES**

**A-1. CIVIC COMMISSION: City Awards Banquet Catering Contract**

**GENERAL**

**B-1. WILLIAM SMITH: Trenton's EMS, Then, Now, and In the Future**

**GROUPS AND ORGANIZATIONS**

- C-1. SARAH MORGAN: Bottle Drive Request
- C-2. ST. PAUL LUTHERAN CHURCH: Raise the Roof Run

**DEPARTMENT HEADS & OFFICIALS**

- D-1. CITY ATTORNEY: Ordinance 781, Define Duties and Responsibilities of Director of Police and Fire Services (2nd Rdg)
- D-2. CITY ATTORNEY: Ordinance 782, Intoxicating Chemicals and Propellants (1<sup>st</sup> Rdg)
- D-3. CITY ADMINISTRATOR: Schedule Public Hearing, CDBG Proposed Expenditures
- D-4. PARKS AND RECREATION: DNR Passport Grant Agreement, Haas Park
- D-5. PARKS AND RECREATION: Summer Festival Expenditures

**LATE COMMUNICATIONS**

- L-1. CONTROLLER: Investment Report, February 2014
- L-2. TREASURER: Authorized ACH Transactions, February 2014

**COMMUNICATIONS**

(A-1)

**CIVIC COMMISSION**

**City Awards Banquet Catering Contract**

Moved by Councilperson Baun-Crooks, seconded by Councilperson Gillespie, to approve the catering and venue contract with Kosch Hospitality for the 2015 City Awards Banquet, at Chateau on the River located in Elizabeth Park, for a cost of \$25.00 per plate, with funding from the Civic Commission Miscellaneous Events Account (101-958-888.002), and authorize the Mayor and City Clerk to sign the contract on the city's behalf.

Carried unanimously.

(B-1)

**WILLIAM SMITH**

**Trenton's EMS, Then, Now, and In the Future**

Moved by Councilperson Baun-Crooks, seconded by Councilperson Howey, to receive and place on file the letter submitted by William Smith.

Carried unanimously.

William Smith addressed the Mayor and City Council regarding Emergency Medical Services.

(C-1)

**SARAH MORGAN**

**Crohn's and Colitis Foundation of America's Team Challenge Program  
Bottle Drive Request**

Moved by Councilperson McLeod, seconded by Councilperson Baun-Crooks, to grant Sarah Morgan permission to conduct a bottle drive in the City of Trenton, covering the area of West Road to King Road, and Fort Street to Westfield; dropping off flyers on May 3, 2014, and picking up bottles on May 10, 2014, subject to approval of the Civic Commission, and under direction of the Police Department.

Carried unanimously.

Sarah Morgan addressed the Mayor and City Council, regarding her fundraising efforts for the Crohn's and Colitis Foundation of America's Team Challenge Program.

(C-2)

**ST. PAUL LUTHERAN CHURCH**

**Raise the Roof Run**

Moved by Councilperson McLeod, seconded by Councilperson Baun-Crooks, to approve street closure request to hold a 5K Charity Run on Saturday, June 14, 2014, from 9:00 a.m. to 10:00 a.m., with route south on Nichols, west on Charlton, northwest on Westfield onto McLouth Park paved trail, continue north on paved trail (cross Harrison to crosswalk) to bridge crossing. Trail turns southwest. Leave trail just before onto grass heading south to Harrison. Use crosswalk at Harrison and continue on grass south until picking up paved trail to West Road. Follow sidewalk at West Road to Westfield Road, turn north (staying on sidewalk) to Charlton. East on Charlton past tennis courts and onto track. One lap of track and exit track back to Charlton. East on Charlton to Nichols, north to finish; under the direction of the Police Department.

Carried unanimously.

Shawn McNamara and Melissa Carson addressed the Mayor and City Council and gave an overview of their event.

(D-1)

**CITY ATTORNEY**

**Ordinance 781, Define Duties and Responsibilities of Director of Police and Fire  
Services (2nd Rdg)**

**CITY OF TRENTON  
ORDINANCE NO. 781**

**AN ORDINANCE TO AMEND CHAPTER 2, "ADMINISTRATION" BY ADDING A  
NEW SECTION 2-71 OF THE TRENTON CITY CODE ENTITLED "DUTIES OF  
DIRECTOR OF POLICE AND FIRE SERVICES" TO ARTICLE III, "OFFICERS  
AND EMPLOYEES", ESTABLISHING THE DUTIES OF THE DIRECTOR.**

**THE CITY OF TRENTON, COUNTY OF WAYNE ORDAINS AS FOLLOWS:**

**Section 1.** Section 2-71 of the Trenton City Code entitled "Duties of the Director of Police and Fire Services" shall be established which will read as follows:

**Sec. 2-71. Duties of the Director of Police and Fire Services.**

- a) The Director shall be responsible for the overall management of the police and fire departments as well as emergency communications and shall plan, develop and direct a complete program of police, fire and emergency communications service to enforce laws and ordinances, protect the lives and property of the public and to preserve overall peace in the city pursuant to the authority of Chapter IV, Section 4.9 of the City Charter.
- b) The Director may perform any or all of the essential job functions, duties and responsibilities of an officer in either department including but not limited to: planning, organizing and directing all aspects of departmental operations, recruitment and hiring of departmental personnel and coordination of proper supervision, work assignments and workload, performance evaluation, training and professional development opportunities; directing internal and high profile investigations; participating as a team member in the labor negotiation process for all bargaining units and for the administration of collective bargaining agreements, including grievances and arbitrations; develop policies and procedures to improve efficiency and safety; review and recommend ordinance additions and modifications; prepare and administer departmental budgets and enforce adherence thereto; prepare, monitor and control departmental grants; develop and maintain cooperative relations with outside law enforcement and fire agencies, including mutual aid compacts and inter-local agreements; establish, coordinate and monitor task force assignments, requirements and training; act as Departmental spokesperson and direct public relations; respond to public safety emergencies and major crime scene and accidents as warranted; establish departmental uniforms; and attend and participate in meetings of the City Council as required.
- c) The Mayor and Council may assign by resolution, such other duties and responsibilities to the Director as deemed necessary and appropriate.

**Section 2. Saving Clause.** Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 3. Severability.** Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such work, sentence, phrase or any portion of the Ordinance held to be so invalid shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

**Section 4. Conflicting Ordinances.** All prior existing ordinances adopted by the City of Trenton inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

**Section 5. Readings.** This Ordinance shall be given a first reading on March 3, 2014, shall be enacted on March 17, 2014, and shall be published on or before March 23, 2014, and shall be effective March 24, 2014.

**ADOPTED, APPROVED AND PASSED** by the City Council of the City of Trenton this 17th day of March, 2014.

Moved by Councilperson McLeod, seconded by Councilperson Gillespie, to approve the second reading of Ordinance 781, Define Duties and Responsibilities of Director of Police and Fire Services.

Carried unanimously.

(D-2)

CITY ATTORNEY

Ordinance 782, Intoxicating Chemicals and Propellants (1<sup>st</sup> Rdg)

**CITY OF TRENTON  
ORDINANCE NO. 782**

**AN ORDINANCE TO AMEND SECTION 66-272 ENTITLED "USE OR SALE OF MODEL GLUE" IN CHAPTER 66, ARTICLE VI, DIVISION 3 OF THE TRENTON CITY CODE ENTITLED DRUGS AND HARMFUL CHEMICAL SUBSTANCES TO INCLUDE THE USE OF INTOXICATING CHEMICALS, BY ADDING INTOXICATING CHEMICALS AND PROPELLANTS IN ACCORDANCE WITH MCL752.272, TO THE TITLE AND TO SUBSECTION (C).**

**THE CITY OF TRENTON, COUNTY OF WAYNE, HEREBY ORDAINS AS FOLLOWS:**

**Section 1.** Section 66-272. Entitled: "Use or Sale of Model Glue." is hereby amended by adding Intoxicating Chemicals to the title and amending subsection (c) to include the inhalation of glue or other chemical or propellants to the restrictions which shall read as follows:

**Sec. 66-272. Use or Sale of model glue or intoxicating chemicals.**

- (a) Same
- (b) Same
- (c) No person shall, for the purpose of causing a condition of intoxication, euphoria, excitement, exhilaration, stupefaction or dulling of the senses or nervous system, intentionally smell or inhale, or otherwise ingest the fumes of any model glue or other intoxicating chemicals or chemical propellants.
- (d) Same
- (e) Same
- (f) Same

**Section 2. Saving Clause.** Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 3. Severability.** Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such work, sentence, phrase or any portion of the Ordinance held to be so invalid shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

**Section 4. Conflicting Ordinances.** All prior existing ordinances adopted by the City of Trenton inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

**Section 5. Readings.** This Ordinance shall be given a first reading on March 17, 2014, shall be enacted on April 7, 2014, and shall be published on or before April 13, 2014, and shall be effective April 15, 2014.

Moved by Councilperson Gillespie, seconded by Councilperson Rzeppa, to approve the first reading of Ordinance 782, Intoxicating Chemicals and Propellants.

Carried unanimously.

(D-3)

CITY ADMINISTRATOR

Schedule Public Hearing, CDBG Proposed Expenditures

Moved by Councilperson Gillespie, seconded by Councilperson Howey, to schedule a second Public Hearing on Monday, April 7, 2014, at 7:45 p.m. for the purpose of taking public comment on the proposed use of the 2014-2015 Community Block Grant funds received from Wayne County.

Carried unanimously.

(D-4)

PARKS AND RECREATION

DNR Passport Grant Agreement, Haas Park

CITY OF TRENTON  
RESOLUTION 2014-6  
HAAS PARK DEVELOPMENT

**“RESOLVED**, that the City of Trenton, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of Trenton does hereby specifically agree, but not by way of limitations, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Sixty Two Thousand Four Hundred (\$62,400.00) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing and reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portion of the Resolution."

Moved by Councilperson Gillespie, seconded by Councilperson Baun-Crooks, to approve the Development Project Agreement with the Michigan Department of Natural Resources for the Haas Park Improvements, and authorize the Mayor and City Clerk to sign the agreement on the city's behalf.

Carried unanimously.

(D-5)  
**PARKS AND RECREATION**  
**Summer Festival Expenditures**

Moved by Councilperson LeFevre, seconded by Councilperson Gillespie, to approve the radio advertising expenditures for the Trenton Summer Festival, with Radio Station WCSX, in the amount of \$3,800.00, from the Festival Special Projects Account (285-692-985.035).

Carried unanimously.

**LATE COMMUNICATIONS**

(L-1)  
**CONTROLLER**  
**Investment Report, February 2014**

Moved by Councilperson McLeod, seconded by Councilperson Howey, to receive and place on file the Investment Report, February 2014.

Carried unanimously.

(L-2)

**TREASURER**

**Authorized ACH Transactions, February 2014**

Moved by Councilperson LeFevre, seconded by Councilperson McLeod, to approve the Authorized ACH Transactions for the month of February 2014, in the amount of \$4,045,110.12.

Carried unanimously.

**DISBURSEMENTS AND STATEMENTS**

Moved by Councilperson LeFevre, seconded by Councilperson McLeod, to approve the Authorized Disbursements, per the March 17, 2014, schedule, be approved, in the amount of \$444,612.67.

Carried unanimously.

Moved by Councilperson LeFevre, seconded by Councilperson McLeod, to approve the disbursement payable to Certified Alarm, in the amount of \$285.00.

Roll Call: LeFevre, Yes; McLeod, Yes; Rzeppa, Yes; Stack, Yes; Baun-Crooks, Yes; Gillespie, Abstain, and Howey, Yes.

Motion carried.

Moved by Councilperson LeFevre, seconded by Councilperson McLeod, to receive and place on file Financial Summary dated February 28, 2014; the Commission and Board Reports, March 17, 2014; DPS Report, February 2014; and Police Department Report, February 2014.

Carried unanimously.

Moved by Councilperson LeFevre, seconded by Councilperson Gillespie, to schedule Budget Study Sessions for Monday, March 31st at 7:30 p.m.; Wednesday, April 9th at 7:30 p.m.; Monday, April 14th at 7:30 p.m.; and Tuesday, May 6th at 7:30 p.m.

Carried unanimously.

**OTHER COUNCIL BUSINESS**

Moved by Councilperson LeFevre, seconded by Councilperson Gillespie, to hold a closed session immediately following the regular meeting for the purpose of discussing contract negotiations.

Roll Call: McLeod, Yes; Rzeppa, Yes; Stack, Yes; Baun-Crooks, Yes; Gillespie, Yes; Howey, Yes; and LeFevre, Yes.

Motion carried.

**COMMENTS FROM THE COUNCIL AND OFFICIALS**

- Councilperson LeFevre** \* Wished everyone a Happy St. Patrick's Day; Will be absent April 7th.
- Councilperson Howey** \* Congratulated THS Hockey Coach Mike Turner and Hockey Team on winning State Championship.
- Councilperson Baun-Crooks** \* Asked for an update on the status of the Riverside Hospital site.
- Administrator Wagner** \* Gave update on Former Riverside Hospital Site.
- Mayor Stack** \* Trenton Firefighters Charities fundraiser at Buffalo Wild Wings, March 19th; C.H.A.I.N.E.D. Group Wine and Beer fundraiser at Salute Special Events, May 2nd; Trenton Resident Jean Scheffler, Author of book Sugar House; Congratulated THS Hockey Team on being State Champs; Congratulated THS Cheerleading Squad on receiving 8th place at States. Proud of Director of Police and Fire Services, doing a great job.
- City Clerk Gearhart** \* Next Council Meeting is Monday, April 7th.
- City Assessor Dahlquist** \* Last day for Board of Review is tomorrow.
- Police Chief Voss** \* Commended Police and Fire Services Director Nardone; Coffee with a Cop at McDonalds on West Road begins Thursday, March 27th.
- Recreation Bus. Mgr. Beaker** \* Ice Show is March 27th through 29th.

**MOTION TO ADJOURN** by Councilperson McLeod, seconded by Councilperson Howey, at 8:52 p.m.

**APPROVED BY:**

\_\_\_\_\_  
**KYLE F. STACK, MAYOR**

\_\_\_\_\_  
**PATRICIA M. GEARHART, CITY CLERK**

**MINUTES PREPARED BY:** Debra R. Devitt, Deputy City Clerk  
**APPROVED ON:**\_\_\_\_\_

**INFORMATION ITEMS:**

**1. WOW Business: Increases in Operational Expenses (02/28/2014)**